



BHCC GENERAL MEETING

Wednesday, August 28, 2019
BHCC Co-President: Shallu Bhalla & Yael Kharman

AGENDA

- Call to Order *[Yael Kharman]*
- Welcome & Agenda *Shallu Bhalla/ Yael Kharman]*
- From the Principal *[Alanna Callaway-Wilson]*
- President's Report
 - BHCC Introduction *[Shallu Bhalla/Yael Kharman]*
 - Introduction to 19'-20' Bret Harte Community Club Board *[Yael Kharman]*
 - Get Involved *[Shallu Bhalla]*
- Teacher Testimonial *[Crystal Robles (Social Studies)/
Jenna Patton (Science)/
Jen McCurley (Science and Robotics)]*
- Approve General Meeting Minutes - May, 2019 *[Yael Kharman]*
- Treasurer's Report
 - Budget Overview *[Sheryl Elo/ Iwona warraich]*
 - Need a motion to approve budget *[Shallu Bhalla]*
- Adjourn



COMMUNITY CLUB



FROM THE PRINCIPAL

.....

Alanna Callaway-Wilson



COMMUNITY CLUB

PRESIDENT'S REPORT

Shallu Bhalla & Yael Kharman

Image credit: Lerkrat Tangsri

BHCC INTRODUCTION

Shallu Bhalla

Image credit: [By Masvingochick](#) from Wikimedia Commons



WHAT IS BRET HARTE COMMUNITY CLUB (BHCC)?



The Bret Harte Community Club (BHCC) is a non-profit volunteer organization.

With a large and enthusiastic group of parent volunteers, BHCC serves to support the students, parents, teachers, and staff at Bret Harte Middle School.

Besides the meetings, BHCC holds fun and educational events and workshops throughout the year.

[BHCC Website] <https://sjbhcc.weebly.com/>

[BHCC Newsletter] <https://sjbhcc.weebly.com/newsletters.html>

Few Examples of BHCC CONTRIBUTIONS...



- 8th Grade Promotion Dance
- Book Fair
- Bronco Branding
- Bronco Night
- Career Day
- Cultural Fair
- Donation Drive
- Emergency Preparedness
- Everyday Heroes
- Library Volunteers
- Math Olympics
- Parent Speakers
- P.E.S.T (Parents Encouraging Super Teachers)
- Student Ambassador program
- Project Cornerstone
- SNAC
- Staff Appreciation



COMMUNITY CLUB



19'-20' BHCC BOARD INTRODUCTION

Yael Kharman

Image credit: [rawpixel](#)

19'-20' BHCC CHAIRS

- **Co-President:** Yael Kharman
- **Co-President:** Shallu Bhalla
- **Vice President:** [OPEN]
- **Secretary:** Erika Murphy
- **Treasurer:** Iwona Warraich
- **8th Grade Promotion Dance Co-Chair:** [OPEN]
- **8th Grade Promotion Dance Co-Chair:** [OPEN]
- **Book Fair Chair:** Phalguni Nandi
- **Bronco Night Co-Chair:** [OPEN]
- **Career Day Co-Chair:** Ladan Ralston
- **Career Day Co-Chair:** Megan Harb
- **Communications Co-Chair:** Maggie Wang
- **Communications Co-Chair:** Maggie Nguyen
- **Communications Co-Chair:** Yunyun Jiang
- **Cultural Fair Chair:** Lieke Vlasveld
- **Cultural Fair Booth Coordinator:** Megan Choi
- **Emergency Preparedness Chair:** Natalie Miller
- **Everyday Heroes Co-Chair:** Natalie Miller
- **Everyday Heroes Co-Chair:** Thuy Tran
- **Donation Drive Chair:** Stefanie Bellucci
- **Math Olympics Co-Chair:** Lucia Arsintescu
- **Math Olympics Co-Chair:** [OPEN]
- **Library Volunteer Coordinator:** [OPEN]
- **Parent Speakers Chair:** Ronit Polak
- **PEST Co-Chair:** Run Jin
- **PEST Co-Chair:** [OPEN]
- **Project Cornerstone Co-Chair:** Michelle Etter
- **Request for Funding Co-Chair:** Claire Wonting Chiu
- **Request for Funding Co-Chair:** Run Jin
- **SNAC Co-Chair:** Kris Chon
- **SNAC Co-Chair:** Paula Ould
- **SNAC Co-Chair:** Stefanie Bellucci
- **Staff Appreciation Co-Chair:** Archana Zarabi
- **Staff Appreciation Co-Chair:** Ruchika Bhatia
- **Volunteer Coordinator Co-Chair:** Lieke Vlasveld
- **Volunteer Coordinator Co-Chair:** Ronit Polak
- **Facebook Coordinator:** Maggie Nguyen
- **Website Coordinator:** Maggie Nguyen



GET INVOLVED






GET INVOLVED ...

Donation

- The community club is looking for a **\$250** donation per student in order to reach our **\$62K** goal.
- Don't forget Corporate Match. Double your donation!
- If you are unable to donate the full \$250, any amount is appreciated. We hope that you will consider donating to support our wonderful students, teachers and staff.

|  "Build a Better Bret Harte" Donation Drive Bret Harte Community Club 2019 | |
|---|--|
| <p>The Bret Harte Community Club (BHCC) is an all-volunteer, parent-run club formed to support Bret Harte students, teachers, and administrators. The BHCC is actively involved in organizing and financially supporting many activities and events inside, as well as outside, the classroom.</p> <p>Some specific examples of how funds have been spent to aid our teachers and benefit our students include the purchase of technology, books, and DVD learning sets, and microphones. We also support teachers through staff luncheons and the PEST program, encourage positive behavior in students through the Project Cornerstone and Everyday Heroes programs, and provide students with extra resources through Career Day. This past summer we were also able to install filtered waterbottle filling stations with the use of Community Club funds!</p> <p>During our annual donation drive, we ask that you consider making the suggested donation of \$250 per student. With your generosity, our goal is to raise \$62,000 to support the Bret Harte Community. Remember every donation makes a difference and is greatly appreciated. For more information on how your donation is used, please visit us at: https://sjbhcc.weebly.com.</p> <p>All are welcome to attend our meetings. Meetings take place every 3rd Tuesday of the month at 9:30am in the Staff Dining Room.</p> <p>Yael Kharman BHCC President (bhccpresident@gmail.com)</p> <p>Stefanie Bellucci (bhccdonation@gmail.com) BHCC Membership Chair</p> | <p>We support:</p> <ul style="list-style-type: none"> Funding Teachers Requests Classroom Technology Project Cornerstone Parent/Student Assemblies Staff Appreciation SNAC Store Passport to Success Cultural Fair Bronco Nights 8th Grade Promotion Everyday Heroes |
| <p>Donation Amount: _____ Do you plan to have your employer match this grant? YES NO Employer's Name: _____</p> <p>Parent/Guardian Name: _____</p> <p>Phone: _____ Email: _____</p> <p>Student's Name: _____ Grade: _____</p> <p>Student's Name: _____ Grade: _____</p> <p>Your cancelled check and BHCC Tax ID is your receipt, unless you donate over \$250 and a receipt will be emailed. Bret Harte Educational Association Tax ID# 77-0342966</p> <p>FORMS CAN BE RETURNED ANYTIME TO THE OFFICE OR YOUR STUDENT'S 1st PERIOD CLASS. ALSO IF IT'S MORE CONVENIENT, DONATIONS CAN BE MADE ONLINE WITH PAYPAL THROUGH THE COMMUNITY CLUB PAGE AT THE LINK ABOVE (BE SURE TO INCLUDE YOUR STUDENT'S NAME/S & GRADE/S.)</p> | |

Thanks for Your
Donations!

For information about donation, please visit our website.

<https://sjbhcc.weebly.com/membership-drive.html>



GET INVOLVED ...

Volunteer



2019-2020 BHCC Volunteer Interest Area Specification Form

Bret Harte Middle School's "Community Club" (BHCC) is a parent-led organization committed to providing volunteer support to our school's students, teachers, and staff through various activities and events conducted throughout the school year, as well as funding special requests by teachers to enhance the classroom or school environment. The BHCC budget is funded through generous donations by the Bret Harte parent community, and is managed by its Board of Directors and Chairpersons.

The BHCC offers a variety of flexible and interesting volunteer opportunities. Please indicate below which activities and events you are interested in.

Note: some of the volunteer positions require district clearance, due to the direct interaction with students on campus. The clearance process must be done every year, for every school you are volunteering for. Please refer to the "2019-2020 BHCC Volunteer Clearance Process" document for information about the SJUSD "volunteer clearance process and Bret Harte's volunteer approval process.

Once you have completed this form, please turn it in to the "Student Services" office. You will receive an email from the BHCC Volunteer Coordinator confirming receipt of your form.

First and Last Name: _____

Email: _____

Cell Phone: _____ Texting ok? Please circle: Y (yes) or N (no)

Contact Method Preferred (please circle): Email or Call or Text

Comments: _____

(Note: Any activities/events in "bold" require district "volunteer clearance")

Teacher/Staff Support Activities (ongoing throughout the school year)

☐ PEST (Parents Encouraging Super Teachers) – Support teachers with small tokens of appreciation throughout the year anonymously. Teacher requested: _____
(if your requested teacher has already been selected, the PEST Chairperson will contact you to discuss)

☐ Staff Appreciation Luncheons - help provide appetizers, salads, and/or desserts, etc. to show appreciation for the BHMS teachers and staff. at a planned luncheon a few times during the year.

☐ Bilingual Services - Help strengthen the link between home and school with families not fluent in English by providing services such as translation or communication support.
Please indicate your fluency: ☐ Chinese ☐ Korean ☐ Spanish ☐ Farsi ☐ Other _____

Student Support (ongoing throughout the school year)

☐ SNAC (Student Nutrition Advisory Committee) – (Sept-May) – Come help sell snacks in the "Student Store" during 10-minute snack break and/or during lunch period throughout the year.
Note: Clearance is required.



<contd> Student Support (ongoing throughout the school year)

☐ Project Cornerstone (a 40-Developmental Asset Framework) – Be involved in activities on/off campus that help kids grow into healthy, competent, and caring adults. **Note: Clearance is required.**

Schoolwide Events

- ☐ Cultural Fair Event (Apr/beg. May) – Single Event Volunteer - celebrates the diverse cultural and ethnic heritages of our student population. Help us Jan-Apr. to plan and organize the event and/or Lead a country/regional booth – which country/region? _____
- ☐ 8th Grade Promotion Dance Event (3rd week of May) – Single Event Volunteer - help from Apr-May with planning and preparation of this exciting 8th-grade only event.
- ☐ "Bronco Night" Dance Events (3 times per year on Friday nights) – help prepare for these events and/or Volunteer for one or more of these three Friday night dances for 2.5 hours.
Note: Clearance is required.

Other School Support

☐ BHCC Board of Directors positions and/or Chairperson Positions –

Please check the BHCC website for open positions at:

<https://sjbhcc.weebly.com/2019---2020-openings.html>

Which position are you interested in? _____

- ☐ School Site Council - A group of administrators, teachers, and parents update the school plan, and budget state funding to benefit Bret Harte. Meets during the school day, periodically throughout the year. Please call "Student Services" to find out meeting days/times.
- ☐ SELAC - Parents of Limited English Proficiency students to assist committee in ways to improve educational program
- ☐ Library Aides (ongoing throughout school year) – Volunteer 30 minutes before school or during lunch to help check out, shelf process and inventory books. **Note: Clearance is required.**
- ☐ "As Needed" Helper – help with miscellaneous, unforeseen small tasks on an "as-needed" basis, non-clearance tasks, as you are able to.
- ☐ Emergency Preparedness Committee – Help with planning and maintaining the emergency needs of the school community.

DEFINITIONS:

Volunteer – one who voluntarily offers a service to the school district without compensation. Volunteer could be present on a regular, short-term or long-term basis (Fingerprints REQUIRED).

Single Event Volunteer – one who voluntarily provides a service to the school district without compensation, for a single event which will be completed in (1) school day or less. (Fingerprints NOT REQUIRED if directly and constantly supervised by certificated staff; or is volunteering in a capacity that does not include helping students directly for one day or less. If a volunteer intends to volunteer for more than 1x "Single Event", that volunteer must seek District "clearance".

For information about volunteering, please visit our website

<https://sjbhcc.weebly.com/volunteering.html>



COMMUNITY CLUB

TEACHER TESTIMONIALS

Crystal Robles (Social Studies)

Jenna Patton (Science)

Jen McCurley (Science and Robotics)

Image credit: [PxHere](#)



APPROVE GENERAL MEETING MINUTES – MAY, 2019

For May, 2019 General Meeting Minutes, please visit our website

<https://www.dropbox.com/h?preview=May+General+Meeting+Minutes.pdf>

TREASURER'S REPORT

Sheryl Elo
Iwona Warraich



**BRET HARTE COMMUNITY CLUB****Fiscal Year Ending July 31, 2020****Updated as of 8/14/2019**

| | PROPOSED | PROGRAM EXPENSES | |
|----------------------------------|-------------------|-------------------------------|-----------|
| | BUDGET | | |
| | 2019-2020 | | |
| INCOME | | | |
| Donation Drive | \$ 62,000 | Request for Funding (RFF) | \$ 45,040 |
| Company Match | 20,000 | Project Cornerstone | 4,000 |
| Business Contributions | 500 | 8th Grade Promotion Equipment | 1,500 |
| Interest Income | 40 | Principal's Fund | 1,500 |
| | | Staff Appreciation | 4,200 |
| OTHER INCOME | | Parent Education | 4,000 |
| 8th Grade Promotion Dance | 9,000 | Student Assemblies | 8,500 |
| Scholastic Book Fair | 3,000 | Career Fair | 1,500 |
| Emergency Preparedness Donations | 1,500 | Membership Expenses | 500 |
| SNAC Sales | 30,000 | Everyday Heros | 250 |
| Handball Donations | 1,500 | Sunshine | 200 |
| | | PEST | 50 |
| | | Cultural Fair | 5,000 |
| TOTAL INCOME | <u>\$ 127,540</u> | Math Olympics | 2,000 |

**BRET HARTE COMMUNITY CLUB****Fiscal Year Ending July 31, 2020****Updated as of 8/14/2019****OTHER EXPENSES**

| | |
|------------------------------|--------|
| Insurance and Taxes | 1,300 |
| Bank Fees | 50 |
| Accounting Software | 450 |
| Misc | 500 |
| Handball Team | 1,500 |
| Office Supplies | 500 |
| SNAC Purchases | 15,000 |
| Special Project - SNAC | 15,000 |
| 8th Grade Promotion Dance | 9,000 |
| Scholastic Book Fair Expense | 3,000 |
| Emergency Preparedness | 3,000 |

| | |
|-----------------------|------------------|
| TOTAL EXPENSES | <hr/> \$ 127,540 |
|-----------------------|------------------|

| | |
|------------------------------------|------------------|
| NET OPERATING INCOME (LOSS) | <hr/> <hr/> \$ - |
|------------------------------------|------------------|

ADJOURN

BHCC RESOURCES

- BHCC Website : <https://sjbhcc.weebly.com/>
- BHCC Newsletter: <https://sjbhcc.weebly.com/newsletters.html>
- BHCC Chairs: <https://sjbhcc.weebly.com/executive-board.html>
- Volunteering: <https://sjbhcc.weebly.com/volunteering.html>
- Donation: <https://sjbhcc.weebly.com/membership-drive.html>
- BHCC Contact: bhccpresident@gmail.com
- BHCC Facebook: <https://www.facebook.com/BRETHARTECOMMUNITYCLUB/>