



**COMMUNITY CLUB**

# **BHCC OCTOBER BOARD MEETING**

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*Tuesday, October 16, 2018, 9:30 AM at SDR  
Yael Kharman & Yunyun Jiang*

# AGENDA

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- Call to Order
- Principal's Report
- Treasure's Report
- President's Report
- Committee Updates
- Adjourn



# PRINCIPAL'S REPORT

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*Alanna Callaway-Wilson*

# TREASURER'S REPORT

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*Sheryl Elo*





# PRESIDENT'S REPORT

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*Yunyun Jiang & Yael Kharman*

# PRESIDENT'S REPORT

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1. Approval of September Board Meeting Minutes (need a motion)
2. Approval of new board members for 2018/19 (need a motion)
  - Maggie Nguyen - Communications Chair (FB)

# PRESIDENT'S REPORT

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## 3. Communication contents submission

- Principal's Weekly Message ([bhccpresident@gmail.com](mailto:bhccpresident@gmail.com) by Wednesday noon)
- Newsletter ([mwang27@hotmail.com](mailto:mwang27@hotmail.com) by end of the 3rd Tuesday of the month - board meeting day)
- Facebook ([maggie.nguyen@gmail.com](mailto:maggie.nguyen@gmail.com) as needed)
- Display case ([mwang27@hotmail.com](mailto:mwang27@hotmail.com) by end of the 3rd Tuesday of the month - board meeting day)

# PRESIDENT'S REPORT

## 3. Communication contents submission

- Picture Guideline (sign up consent)



Bronco Night - "A Night in Paris" was a huge success. The leadership did a great time decorating and organizing. There was a photo booth, red carpet background photo area, and chocolate fountain with other snacks. This year the school attendance was Sold Out with 400 students attending.



The Snack Shop is becoming students' favorite spot at school during break and lunch. We serve about 150-200 students Monday thru Friday. The store offers a variety of tasty treats, including Oven Baked Flaming Hot Cheetos, Lays, Doritos, Munchies, Rice Krispies, Grahams Cereal bar, Motts Fruit Snacks, water, etc. Everything is sold from \$.50 to \$1, and the store is fully run by a group of dedicated volunteers.

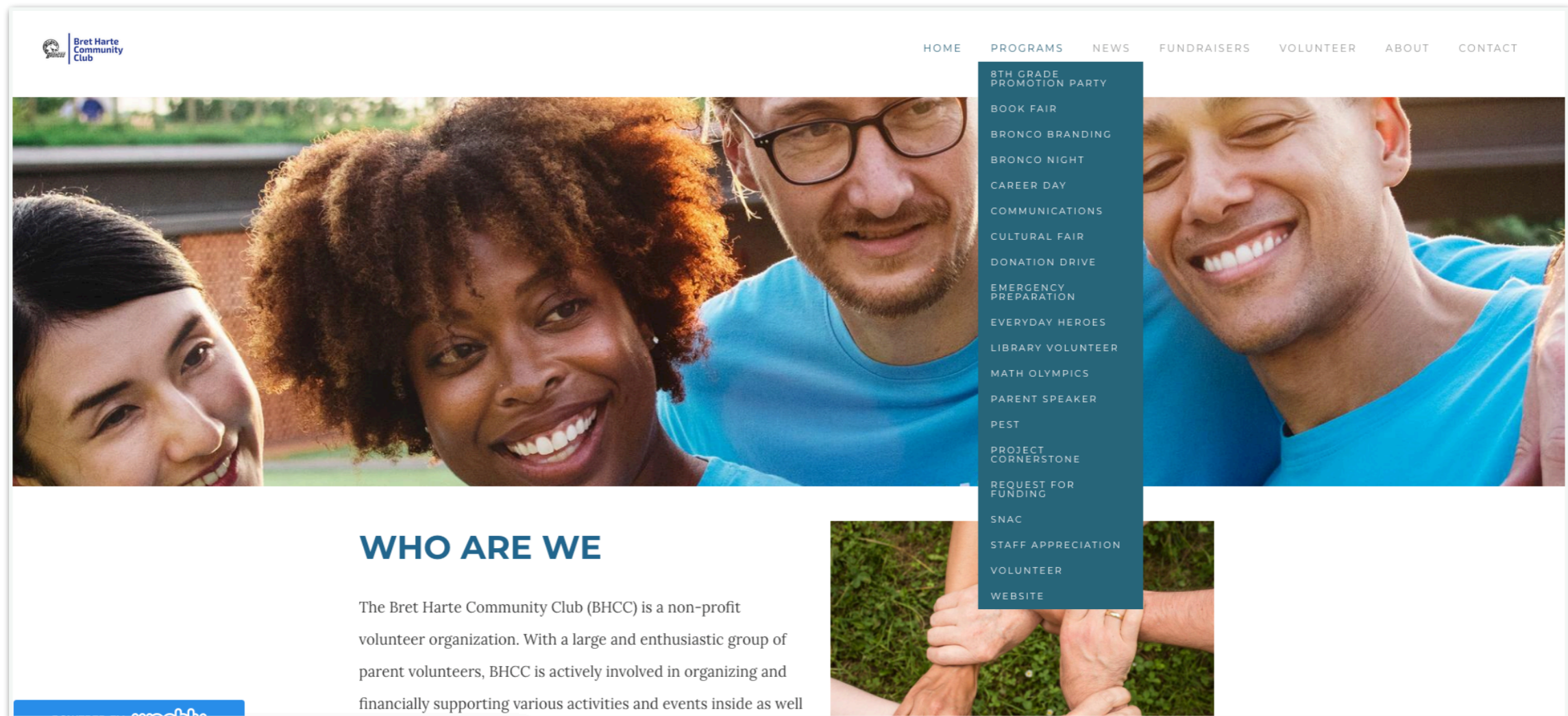


# PRESIDENT'S REPORT

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## 3. Communication contents submission

- New BHCC Website (<https://sjbhcc.weebly.com/>)



The screenshot shows the homepage of the Bret Harte Community Club website. At the top left is the logo for Bret Harte Community Club. The top right features a navigation menu with links for HOME, PROGRAMS, NEWS, FUNDRAISERS, VOLUNTEER, ABOUT, and CONTACT. Below the navigation is a large banner image of three smiling people. A dark teal vertical menu is overlaid on the right side of the banner, listing various programs and events such as 8th Grade Promotion Party, Book Fair, Bronco Branding, Bronco Night, Career Day, Communications, Cultural Fair, Donation Drive, Emergency Preparation, Everyday Heroes, Library Volunteer, Math Olympics, Parent Speaker, Pest, Project Cornerstone, Request for Funding, SNAC, Staff Appreciation, Volunteer, and Website. Below the banner, the heading "WHO ARE WE" is displayed in blue. The text below the heading reads: "The Bret Harte Community Club (BHCC) is a non-profit volunteer organization. With a large and enthusiastic group of parent volunteers, BHCC is actively involved in organizing and financially supporting various activities and events inside as well". To the right of this text is a small image showing several hands clasped together in a circle.

# PRESIDENT'S REPORT

➤ New BHCC Website (Please help with program information)

[https://docs.google.com/spreadsheets/d/1b-kBPybaDIHZup2H\\_zYohND89RY1LSa- eqNtuddHcg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1b-kBPybaDIHZup2H_zYohND89RY1LSa- eqNtuddHcg/edit?usp=sharing)

BHCC Program List ☆

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	A	B	C	D	E	F
1	Name	Chair/Co-Chair	Program Description	Volunteer Responsibilites (Job Description, Job Ads :-)	Chair Responsibilities (Job Description, Job Ads :-)	Contact Email
2	8th Grade Promotion Dance	Christina Bullard	Special evening event for 8th grade students ready to promote to High School. Event includes food, dancing, elaborate decor and pictures.			
3	Book Fair	Phalguni Nandi				
4	Bronco Branding	Michelle Etter Kristine Irish	Bronco Branding is the culmination of the orientation weeks for 6th graders. All week teachers have been talking about the BH Attitude of HR2: Honesty, Responsibility & Respect. To make each student at Bret Harte feel truly welcome, safe, and included in their new middle school community... we give them a BH temporary tattoo & some snacks			
5	Bronco Night	Diane Augusto				

# PRESIDENT'S REPORT

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## 4. Board opening

- Emergency Preparedness

# PAST MONTH BHCC EVENTS

**SEPTEMBER 2018**

**Bret Harte Middle School**

SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3 <b>Labor Day</b>	4 <b>SNAC open</b>	5	6	7	8
9 <b>August Newsletter</b>	10	11 <b>Point Break Workshop</b>	12 <b>General Meeting</b>	13 <b>Point Break Workshop</b>	14	15
16	17	18 <b>Board Meeting</b> <b>Point Break Workshop</b>	19	20 <b>Point Break Workshop</b>	21 <b>Bronco Night</b>	22
23	24	25 <b>Everyday Heroes</b>	26	27	28	29
30 <b>September Newsletter</b>	<hr/> NOTES <hr/>					
	SNAC opens every day, 2 time per day.					

# THIS MONTH BHCC EVENTS

OCTOBER 2018

Bret Harte Middle School

SUN	MON	TUES	WED	THURS	FRI	SAT
	1 <b>Fall Recess</b>	2	3	4	5	6
7	8	9	10	11 <b>Project Cornerstone (Respectful)</b>	12	13
14	15	16 <b>Board Meeting (9:30 am @SDR)</b>  <b>Everyday Heroes</b>	17	18	19	20
21	22	23	24 <b>Staff Appreciation</b>	25	26	27
28	29	30	31 <b>October Newsletter</b>			

# NEXT MONTH BHCC EVENTS

NOVEMBER 2018

Bret Harte Middle School

SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4 Daylight Saving Time Ends	5 <b>Book Fair</b>	6 <b>Book Fair</b>	7 <b>Book Fair</b>	8 <b>Book Fair</b> <b>Project Cornerstone (Good Judgment)</b>	9 <b>Book Fair</b>	10
11	12 <b>Veterans Day Observed</b>	13	14	15	16	17
18	19	20 <b>Board Meeting (9:30 am @SDR)</b>	21	22 <b>Thanksgiving Day</b>	23 <b>Black Friday</b>	24
25	26	27 <b>Everyday Heroes</b>	28	29	30 <b>November Newsletter</b>	

# COMMITTEE UPDATES

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# 8TH GRADE PROMOTION DANCE - *Christina Bullard*

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Date: [TBD]





# BOOK FAIR

- *Phalguni Nandi*

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- The Fall Scholastic book fair is from November 5th through 9th. The prep work is being going on.
- Would love to have a few volunteers to help in the prep work. Asked Lieke for help in recruiting volunteers. Have a few volunteer sign-ups. Need more volunteers to sign-up for the fair.
- The leadership group is preparing posters/flyers and will put up for display once they are ready.
- The blurbs are ready to go on the weekly emails.

# BRONCO BRANDING

- *Michelle Etter, Kristine Irish*

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Date: 08/31/18



# BRONCO NIGHT

- *Diane Augusto*

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Date: 09/21/18, 01/25/19/, 03/29/19

- ▶ Next Bronco Night January 25th. Sign up sheets to be sent out 1st week of January.



# CAREER DAY

- *Ladan Ralston*

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Date: [TBD]

# COMMUNICATIONS

- Maggie Wang, Maggie Nguyen

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- Please collect photos for the events (photo guideline).
  - Send photos and blurbs to be used in newsletter and FB

# CULTURAL FAIR

- *Lieke Vlasveld, Megan Choi*

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Date: 05/03/19



# DONATION DRIVE

- *Stefanie Bellucci*

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- I will be announcing winner of pizza party next week. How best to announce?
  - Corporate matches are beginning to come in.

# PARENT SPEAKERS

- Ronit Polak

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Date: [tentative] 12/05/18, 01/16/19 (or 01/23/19)

- Waiting to hear back from Belinda (school admin) that dates mentioned above are open and available
- Trying to coordinate with San Jose Police Department for event on cyber bullying and safety for Feb as Nov doesn't seem to be open





# EMERGENCY PREPAREDNESS

- *Dom Ereno*



# EVERYDAY HEROES

- *Natalie Miller, Thuy Tran*



# LIBRARY VOLUNTEER

- *Geeta Abhay*



# MATH OLYMPICS

- *Annette Mackaness, Lisa Elliott*

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Date: [TBD]

- No Update.
- Annette present @ meeting.

**PEST** - *Run Jin, Hyunmi Seo*

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Date:

# PROJECT CORNERSTONE

- *Michelle Etter, Kristine Irish*

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Date: 10/11/18, 11/08/18, 12/13/18, 02/07/19, 03/07/19, 04/04/19, 05/02/19





# REQUEST FOR FUNDING

- Lily Chen, Pin Zhou, Claire Wonting Chiu

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Date:

# SNAC

- *Claire Wonting Chiu, Megan Harb, Paula Ould*





# STAFF APPRECIATION

- Archana Zarabi, Ruchika Bhatia

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Date: 08/13/18, 10/24/18, 02/06/19, 05/01/19



# VOLUNTEER

- *Lieke Vlasveld, Ronit Polak*



# WEBSITE

- *Run Jin, Maggie Nguyen*

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**ADJOURN**