



2019-2020 Bret Harte "Community Club"



Volunteer Signup Form

Bret Harte Middle School's "Community Club" (BHCC) is a parent-led organization committed to providing volunteer support to our school's students, teachers, and staff through various activities and events conducted throughout the school year, as well as funding special requests by teachers to enhance the classroom or school environment. The BHCC budget is funded through generous donations by the Bret Harte parent community, and is managed by its Board of Directors and Chairpersons. For more information about the BHCC, please visit us at:

[BHCC Website](http://sjbhcc.weebly.com/bhcc.html) (<http://sjbhcc.weebly.com/bhcc.html>)

The BHCC offers a variety of flexible and interesting volunteer opportunities. Please indicate below which activities and events you are interested in.

Note: some of the volunteer positions require district clearance, due to the direct interaction with students on campus. The clearance process must be done every year, for every school you are volunteering for. Please refer to the "[BHCC Volunteer Clearance Process](https://sjbhcc.weebly.com/volunteer-clearance-process.html)" webpage (<https://sjbhcc.weebly.com/volunteer-clearance-process.html>) for detailed information about the District and Bret Harte's "volunteer clearance" process.

Once you have completed this form, please turn it in to the "Student Services" office. You will receive an email from the BHCC Volunteer Coordinator confirming receipt of your form.

First and Last Name: _____

Email: _____

Cell Phone: _____ **Texting ok? Please circle: Y (yes) or N (no)**

Contact Method Preferred (please circle): Email or Call or Text

Comments: _____

(Note: Any activities/events in "bold" require district "volunteer clearance")

Teacher/Staff Support Activities (ongoing throughout the school year)

PEST (Parents Encouraging Super Teachers) – Support teachers with small tokens of appreciation throughout the year anonymously. Teacher requested: _____ (if your requested teacher has already been selected, the PEST Chairperson will contact you to discuss)

Staff Appreciation Luncheons - help provide appetizers, salads, and/or desserts, etc. to show appreciation for the BHMS teachers and staff. at a planned luncheon a few times during the year.

Bilingual Services - Help strengthen the link between home and school with families not fluent in English by providing services such as translation or communication support. Please indicate your fluency: Mandarin Cantonese Korean Spanish Farsi Hindi Other _____

School Site Council - A group of administrators, teachers, and parents update the school plan, and budget state funding to benefit Bret Harte. Meets during the school day, periodically throughout the year. Please call "Student Services" to find out meeting days/times.

SELAC - Parents of Limited English Proficiency students to assist committee in ways to improve educational program

Student Support (ongoing throughout the school year)

- SNAC** (Student Nutrition Advisory Committee) – (Sept-May) – Come help sell snacks in the “Student Store” during 10-minute snack break and/or during lunch period throughout the year. **Note: Clearance is required.**
- Project Cornerstone (a YMCA Developmental Asset Framework)** – Be involved in activities on/off campus that help kids grow into healthy, competent, and caring adults. **Note: Clearance is required.**

Schoolwide Events

- 6th Grade “Bronco Branding” (End of Aug) – Single Event Volunteer – help with serving treats, temp. tattooing of 6th grades at on-campus welcome ceremony
- “Bronco Night” Dance Events** (3 times per year on Friday nights) – help prepare for these events and/or Volunteer for one or more of these three Friday night dances for 2.5 hours. **Note: Clearance is required.**
- Book Fair Event (Nov) – Single Event Volunteer – help prepare for and at the event.
- Math Olympics (March/April) – Single Event Volunteer – a Math Dept. Event; help provide and serve snacks to participants at this on-campus event; help with event prep.
- Cultural Fair Event (Apr/beg. May) – Single Event Volunteer - celebrates the diverse cultural and ethnic heritages of our student population. Help us Jan-Apr. to plan and organize the event and/or Lead a country/regional booth – which country/region? _____.
- 8th Grade Career Day (May) – Single Event Volunteer – Help with setup, recruitment of professionals, at the event.
- 8th Grade Promotion Dance Event (3rd week of May) – Single Event Volunteer - help from Apr-May with planning and preparation of this exciting 8th-grade only event.

Other School Support

- BHCC Board of Directors positions and/or Chairperson Positions – Please check the BHCC website for open positions at:

<https://sjbhcc.weebly.com/2019---2020-openings.html>.

Which position are you interested in? _____

- Library Aides** (ongoing throughout school year) – Volunteer 30 minutes before school or during lunch to help check out, shelve process and inventory books. **Note: Clearance is required.**
- “As Needed” Helper – help with miscellaneous, unforeseen small tasks on an “as-needed” basis, non-clearance tasks, as you are able to.
- Emergency Preparedness Committee – Help with planning, attend emer. Preparedness meetings, and maintaining the emergency needs of the school community.

DEFINITIONS:

Volunteer – one who voluntarily offers a service to the school district without compensation. Volunteer could be present on a regular, short-term or long-term basis (Fingerprints REQUIRED).

Single Event Volunteer – one who voluntarily provides a service to the school district without compensation, for a single event which will be completed in (1) school day or less. (Fingerprints NOT REQUIRED if directly and constantly supervised by certificated staff; or is volunteering in a capacity that does not include helping students directly for one day or less. If a volunteer intends to volunteer for more than 1x “Single Event”, volunteer must seek District “clearance”.